

### STATE BOARD OF ELECTIONS

6400 Mail Service Center • Raleigh, North Carolina 27699-6400

GARY O. BARTLETT Executive Director

MAILING ADDRESS: P.O. BOX 27255 RALEIGH, NC 27611-7255

April 4, 2012

The North Carolina State Bar Board of Continuing Education PO Box 26148 Raleigh, N.C. 27611

Re: Statewide Elections Training

Sheraton Imperial, RTP, N.C. April 4 & 5, 2012

Dear CLE Board,

The North Carolina State Board of Elections is an accredited CLE sponsor and has been assigned sponsor # 630 by the CLE Board. On April 4 & 5, 2012 statewide election training was offered to the county boards of election, county election directors and county elections staff. We did not seek CLE preapproval of this course. Attorneys attending and seeking CLE credit would be submitting for credit and paying the CLE fee on their own. This course was advertised to the election professionals and a fee was charged. Enclosed is the agenda.

By this letter, we wish to inform you what we feel is the legal CLE content of this trainings seminar. Based upon content and presenters, we would suggest the following presentations be credited as noted:

### April 4th

"Legal Issues "Presented by Susan Nichols	20 CLE minutes
"Legislation" Presented by Johnnie McLean	30 CLE minutes
"Petitions and Ballot Access" Presented by Don Wright	20 CLE minutes
"Voter Registration" Presented by Veronica Degraffenreid,	80 CLE minutes
George McCue, Marc Burris, and Gary Bartlett	
"Safeguards in the Elections" Presented by Bob Joyce	30 CLE minutes
"Following the Money" Presented by Kim Strach	40 CLE minutes
April 5th	
"Voter Registration Core Course" Presented by Bob Joyce	90 CLE minutes
and Veronica Degraffenreid	
"Campaign Finance Core Course" Presented by Kim Strach	90 CLE minutes

Location: 441 North Harrington Street • Raleigh, North Carolina 27603 • (919) 733-7173

The above total is 6 hours and 20 minutes of CLE credit. Of course, the final decision of CLE allowed will be yours.

The backgrounds of the presenters are as follows:

Gary Bartlett, Executive Director of the State Board of Elections for 19 years.

Bob Joyce, Attorney and Professor at UNC School of Government.

<u>Veronica Degraffenreid</u>, Elections Liaison with the North Carolina State Board of Elections who is a paralegal and whose previous presentations on behalf of the State Board of Elections have been approved for CLE credit.

Kim Strach, Director of the State Board of Elections Campaign Finance Division.

George McCue, Attorney and staff member of the State Board of Elections.

Marc Burris, IT Director of the State Board of Elections.

Susan Nichols, Deputy Attorney General assigned to election matters in the NCDOJ.

Don Wright, General Counsel of the N.C. State Board of Election.

Johnnie McLean, Deputy Director, N.C. State Board of Elections.

Attorneys will be submitting NCSB Form 3 along with a copy of this letter, and an agenda for possible credit. Your kind consideration in allowing those attorneys CLE credit would be appreciated. If you have any questions in this matter, please contact me at (919) 715-5333. Thank you.

Sincerely,

Don Wright

**General Counsel** 

**NC State Board of Elections** 

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Mailing Address: P.O. BOX 27255 RALEIGH, NC 27611-7255 (919) 733-7173 FAX (919) 715-0135

## **Annual Training For County Elections Officials**

### Tuesday, April 3, Pre Registration from 3:00PM - 5:00PM

Schedule: Wednesday, April 4, 2012

7:30 a.m.–8:45 a.m.	REGISTRATION & BREAKFAST		
9:00 a.m 9:20 a.m.	Welcome, Pledge, Moment of Silence, Board remarks	Larry Leake, Chairman, & Board Members  Susan Nichols	
9:20 a.m 9:40 a.m.	Legal Issues		
9:40 a.m 10:00 a.m.	Legislation	Johnnie McLean	
10:00 a.m 10:20 a.m.	Petitions/Ballot Access	Don Wright	
10:20 a.m10:40 a.m.	BREAK		
10:40 a.m.–12:00	Voter Registration  1) Overview 2) Agency Registration 3) List Maintenance 4) Best Practices	Veronica Degraffenreid George McCue Marc Burris Gary Bartlett	
12:00 p.m.–1:15 p.m.	LUNCH		
1:15 p.m.–2:15 p.m.	Voting Equipment  1) Overview 2) Safeguards & Securities 3) EAC & Voting Equipment in the Future	Johnnie McLean Brooks Garrett-Jones Gary Bartlett	
2:15 p.m.–2:45 p.m.	Safeguards in Elections	Bob Joyce	
2:45 p.m.–3: 05 p.m.	45 p.m.–3: 05 p.m. BREAK		
3:05 p.m.–3:45 p.m.	Following the Money	Kim Strach	
3:45 p.m.–4:00 p.m.	Certification Awards	Maria Elena Williams	
4:00 p.m.	ADJOURN		
4:15 p.m.–5:00 p.m.	NCADE Meeting		
4:15 p.m.–5:00 p.m.	County Board Members Association Meeting		

# **Annual Training for County Elections Officials**

Schedule: Thursday, April 5, 2012

# Core Courses Breakfast: 7:30AM-8:45 AM

Presenters: Presen	EIMS esenters: e Burris & Feam
8:45 a.m.–10:10 a.m.  Bob Joyce & Veronica Degraffenreid  Challenges Residency Issues  Challenges Residency Issues  Bob Joyce & Veronica Degraffenreid  - Political Committee and other entity reporting responsibilities  - Board of Elections responsibilities to political committees/other entities and the	Burris &
8:45 a.m.–10:10 a.m.  Challenges Residency Issues  Degraffenreid - Political Committee and other entity reporting responsibilities - Board of Elections responsibilities to political committees/other entities and the	
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public	
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- Auditing and working with	
treasurers for compliance	
- Independent Expenditures and	
Electioneering communications	
Closing the political committee	
10:10 a.m10:30 BREAK BREAK BI	REAK
a.m.	
	Course #10
	EIMS
	senters:
Bob Joyce & Veronica Kim Strach & Team Marc	: Burris &
Degraffenreid	Гeam
- Political Committee and other	
Challenges entity reporting responsibilities	
Residency Issues - Board of Elections	
responsibilities to political	
committees/other entities and the	
public	
- Auditing and working with	
treasurers for compliance	
- Independent Expenditures and	
Electioneering communications	
Closing the political committee	
12:00 ADJOURN ADJOURN AD	JOURN

# THE NORTH CAROLINA STATE BAR BOARD OF CONTINUING LEGAL EDUCATION

208 Fayetteville Street Post Office Box 26148 Raleigh, NC 27611 (919) 733-0123

### BAR MEMBER'S APPLICATION FOR CLE CREDIT

### SEE THE BACK OF THIS PAGE FOR SUMMARY OF NC REQUIREMENTS

Note: This form should be used only when the sponsor of the CLE activity declines to submit an approval request. The attorney should ask the sponsor to request approval before submitting this form and supporting documentation.

1.	Full Name of Attorney:	Telephone ()				
2.	NC State Bar Membership Number:	E-mail Address:				
3.	Address:					
4.	Full Name of CLE Sponsor:		·			
5.	Name of Sponsor Contact:	Telephone ()				
6.	Title of CLE Activity:					
7.	Exact Date(s) of CLE Activity: Location (city, state):					
8.	Registration Fee(s):					
9.	Type of Activity: ☐ Interactive computer program (CD/Rom, Online, IPod or MP3)  (Describe the interactive component of the program)					
10.	0. ☐ Live program, presenters and attendees on-site ☐ Live audio-only (telephone) hook-up ☐ Live audio and video transmission, with/without Web cast ☐ Group video viewing					
11.	1. This CLE activity ☐ was / ☐ was not open to and advertised to attorneys outside my firm/company.					
12.	2. Member's request for number of CLE minutes (for computer programs, give running time):					
	Ethics, professional responsibility, or professionalism:		_ minutes			
	Substance Abuse/Mental Health Awareness (must be a minim	num of 60 minutes)	_ minutes			
General/other (Substantive law topics other than ethics, professional responsibility, or professional		or professionalism)	_ minutes			
	Total:		_ minutes			
13.	Attach the following <b>required</b> information:  a. A description of the subject matter of the course. For longer programs, provide a description of the subb.  If the program has an ethics, professional responsement, please submit the course materials. c. Identification of all presenters by name and qualificat d. A real-time agenda. (See back for time and content	e subject matter covered in each section. sponsibility, professionalism or substance abuse ials. ification.				
14.	. The Attorney represents that to his or her knowledge this CLE activity (A) Complies with the Rules and Regulations including any amendments thereto (see ncbar.gov or the current North Carolina State Bar Lawyer's Handbook), and (B) Was not previously disapproved by the Board of Continuing Legal Education. The Attorney acknowledges that approval of this CLE activity may be declined or revoked for violations of the aforesaid Rules and Regulations or for the failure of the Attorney to comply with the agreements and representations in this request.					
15.	The Attorney acknowledges that he or she is responsible for subm	e Attorney acknowledges that he or she is responsible for submitting all related attendee fees for an approved course.				
	Date: Attorney's Signature:		<del></del>			

#### ADDITIONAL INFORMATION ON BACK

#### **BASIS OF APPROVAL**

North Carolina has no reciprocal agreement with any other state or organization to recognize another organization's evaluation of the CLE credits for a program, nor does previous approval of an activity imply approval of any future activity. All activities are evaluated per occurrence (with the exception of computer programs, which are approved for the calendar year) according to the North Carolina CLE rules and regulations.

### **CONTENT AND TIME REQUIREMENTS**

- 1. North Carolina uses a 60-minute hour. That is, 60 minutes are required to equal one CLE credit hour.
- 2. Only the time of actual instruction counts toward CLE credit hours.
- Question and answer sessions are considered actual instruction and may be included for CLE credit provided such question and answer sessions do not exceed 15 minutes per CLE credit hour. For example, a program approved for 4 total CLE credit hours may include up to 1 hour of questions and answers.
- 4. No complete CLE activity may be less than 30 minutes in length. However, a program may include individual topics of less than 30 minutes in length.
- 5. CLE credit, when converted from minutes to hours, will be rounded down to the nearest quarter-hour.
- 6. CLE credit is not given for:
  - · Introductory remarks
  - Breaks
  - · Business meetings
  - Personal development programs
  - · Presentations on marketing a law practice or client development
  - · Speeches in connection with banquets or other events that are primarily social
  - Demonstrations of services or products with intent to sell
- 7. Note, in reference to instruction in **professional responsibility/ethics/professionalism**, that programs so classified may **not** include topics such as attorney fees, client development, communication skills, etc., except to the extent that professional responsibility is directly discussed in connection with such topics.
- 8. All activities, including computer programs, must be either live or interactive. No credit will be given for self-study. Video presentations must be scheduled for a minimum of three attorneys.

### **FEES**

The NC State Bar Board of CLE currently charges a fee of \$3.00 per credit hour per attorney.

The Sponsor pays the fee in the following circumstances:

- · Approved activity is presented in North Carolina.
- Sponsoring organization is based in North Carolina, regardless of where the approved activity is presented.

The Sponsor has the option of paying the fee in the following circumstances:

- · Approved activity is offered without charge to attendees, regardless of where the approved activity is presented.
- Approved activity is offered by sponsor based outside North Carolina and is presented outside North Carolina.

When a Sponsor does not pay fee, the North Carolina State Bar will bill attorneys directly for hours attended.

Do not submit fee payment with this form.

FOR MORE INFORMATION ON CLE REQUIREMENTS VISIT: www.nccle.org